## North Dakota Health Service Corps Loan Repayment Application Checklist

Are you a health care professional looking to advance your career while managing your student loans? The North Dakota Health Service Corps is here to support you!

## **Eligibility Requirements:**

- Licensed health care professionals practicing in North Dakota
- Willingness to commit to a specified service obligation

## **Benefits:**

- Loan repayment assistance
- Supportive community of healthcare professionals

## **Application Process:**

- 1. Complete the online application form on the Primary Care Office webpage.
- 2. Before you start the application, gather the following documents:
  - Current resume or curriculum vitae (CV)
  - Signed employment contract with addendums (if applicable)
  - Copy of North Dakota provider license
  - History of medical licenses held
  - Description of any litigation you are party to
  - Current loan statement from each lender (consolidated into one PDF)
  - Three letters of recommendation, including one from a direct supervisor and one from another organization official

The applicant's letter of support should clearly and concisely address the following:

- Please expand upon your relationship with the applicant.
- The reference should describe how the applicant performs as a member of a team and discuss the applicant's experience with teamwork and openness to working with others.
- The reference should describe how the applicant demonstrates commitment to the delivery of high-quality health care to medically underserved patients. This can include, but is not limited to, the applicant's commitment to rural and/or underserved patient populations, commitment to safety-net

healthcare, or commitment to improving the health care of their community.

- Signed statement of endorsement and financial commitment from your employer (ND Healthcare Professional LRP)
- 3. Be prepared to respond to the following essay questions:
  - What led you to pursue a career in a rural or underserved area in North Dakota?
  - Describe your life experiences, including experiences living or working in a rural/underserved area.
  - How have you immersed yourself into the community you serve? Describe how you see your future personal and professional ties to the community.
  - How have health disparities influenced your career path? Feel free to include personal or professional experiences.
  - Where do you see yourself professionally after you complete your service obligation?
- 4. Upload the required documents as attachments on the application portal.
- 5. Await notification regarding the status of your application.

Deadline: May 24, 2024

**Contact Information:** For inquiries or assistance, please contact: Natalie Jung, Healthcare Workforce Manager, <a href="mailto:njung@nd.gov">njung@nd.gov</a>

Join us in serving the healthcare needs of North Dakota while relieving the burden of student loans!